

**MLGSCA Business Meeting**  
**Monday, May 18, 2015, 4:30 – 5:55pm**  
2015 MLA, Austin, TX  
**Austin Convention Center, Room 16B**

---

**Call to Order: 4:35pm**

Welcome & Introductions

**Attendees**

Shirley Reyes, Kathy Quinn, Lara Stubblefield, Vicky Harden, Lori Tagawa, Sunny McGowan, Norma Layton, Kathleen Carlson, Danielle Linden, Katie Hoag, Sherrill Olsen, Amy Chatfield, Robert Johnson, David Bickford, Nancy Showalter, Marsha Henry, Alan Carr, and Julie Kwan.

**Approval of Minutes:** from MLGSCA Business Meeting October 15, 2015, at the Quint Meeting at the Denver Tech Center, Denver, Colorado, and via Meet Me Conference Call.

No corrections.

Motion to approve: Amy Chatfield

Motion seconded: Robert Johnson

**Announcements**

Kathleen Carlson is outgoing President and incoming President is Danielle Linden, July 1, 2015.

**Officer, Committee & Other Reports**

**President – Kathleen Carlson**

Irene Lovas took over as finance chair in January 2015 and Ellen Aaronson and Kathy Zeblisky stepped down. Irene had to go back almost 3 years to reconcile the monthly Bank of Arizona statements so that they would jive with QuickBooks. 3 years back to reconcile Vanguard account to they would balance in QuickBooks.

All reports sent out are all accurate and up to date.

**Treasurer – Janet Hobbs**

See attached documents sent to MLGSCA List email:

- Budget 2014-2015 FINAL Budget vs. Actual 3<sup>rd</sup> Qtr.
- FY15 MLGSCA Location Assets Report March 31, 2015
- FY 2015 MLGSCA 3<sup>rd</sup> Qtr. Report JH

**Chapter Council – Alan Carr**

MLA's—Financial state is strong according to Kevin Baliozian, MLA Executive Director, but membership falling. MLA will be taking a look at educational programs. MLA's focus on audience needs and new audience. Report from MLA President Michelle Kraft focused on change that is coming for programing for 2016. Call for papers and posters for the 2016 annual meeting in Toronto, Ontario, Canada but there is no present theme and will look at what is received and will organize after according to themes.

MLA sections will create own unique goals in terms of reporting.

Stressed the importance of engaging new members as their survey found that newer members were not feeling engaged and MLA is looking at ways to engage them.

New web platform will be coming out called *Socious*. It will launch on Sept. 1, 2015 in two stages. First stage will be incorporating MLA Section websites, and then a year afterwards MLA Chapters will be invited to incorporate.

Chapter Roundtables, had been problematic in previous years but this year's meeting they had a good amount of people registered and attending so considered a success.

Upcoming meetings. If your passport will be expiring in 6 months before May 2016, renew them as MLA will be held in Toronto, Ontario, Canada.

- 2017 Seattle
- 2018 Atlanta
- 2019 Chicago
- 2020 Portland

Full speed ahead blog by Kevin Baliozian, has strategic goals and planning.

*Socious* potentially could have a registration component for membership but no date yet for implementation for Chapters. No cost to Chapter.

No longer IFLA member. MLA president no longer will be attending every MLA Chapter meeting.

Kevin will be attending all Chapter meetings over the next two years.

Kathleen said we could invite MLA President if we want to pay or split cost.

Julie Kwan asked: would MLA board members attend? Danielle responded by saying Angela Dixon said this topic may be revisited.

Merger of northern and southern California Chapters, Angela Dixon, Council Chair asked Where do we stand on this?

Elected Chapter Council Rep. (2015-2016) - Annie Thompson

Elected Chapter Council Alternative (2015-2016) - Hal Bright

### **Awards – Laura Stubblefield**

Previous award winners now on the MLGSCA website. If someone is missing let Laura know.

Two professional development awards were given out.

- Ellen Aaronson
- Norma Layton

Paraprofessional award was given to Nancy Olmos.

No scholarships were given because no one applied.

No Louise Darling award.

No questions for Laura Stubblefield

### **CE Programs – Danielle Linden**

2014/2015 year took advantage of other opportunities. 10-14 CE were offered of which seven CEs were available at the Quint Meeting in October 2014 in Denver, CO.

1. Engaging the 21st Century Learner: Best Practices & Classroom Management Techniques - Instructors: Jeanne LeBer, Erin Wimmer

2. Librarians Roles in Systematic Reviews: A Step by Step Approach - Instructors: Margaret Foster and Ahlam Saleh
3. Innovation and Lean Process Improvement Demystified - Instructors: Jean Shipman, John Langell, Erica Lake.
4. EBP Beyond the Basics: Systematic Reviews and Qualitative Studies - Instructor: Connie Schardt
5. Applying information expertise to the challenge of diagnostic error reduction - Instructors: Barbara Jones and Rebecca Graves
6. Communicating Clinically - Instructor: Julia Esparza
7. Fundamentals of Data Visualization - Instructor: Jackie Wirz

#### MLA Fall Webcasts, Oct. – Dec., 2014

- a. Beyond the Search I: Protocol Development and Methodology for Systematic Reviews
- b. Beyond Citation Counts: Practical Skills for Measuring Research Impact
- c. Marketing and Advocacy
- d. Beyond the Search II: Data Management for Systematic Reviews
- e. Mobile Apps

Series of five MLA fall webcasts offered in October 2014. The PSR NN/LM sponsored 6 sites in the MLGSCA region for members to view the Fall Webcasts

1. Arizona Health Sciences Library
2. Arizona Health Sciences Library - Phoenix
3. Norris Medical Library, University of Southern
4. Del E. Webb Memorial Library
5. St Joseph's Hospital of Orange Burlew Medical Library
6. University of California Los Angeles, UCLA Biomedical Library

Several webcasts were offered in spring 2015 in which PSR sponsored four sites.

#### MLA Spring Webcasts

- a. Limitations and Critical Appraisal of Systematic Review, Mar. 18, 2015
- b. The Diversity of Data Management: Practical Approaches for Health Sciences Librarianship, Apr. 22, 2015
- c. Various institutions and professional associations including MLGSCA sponsored sites for MLGSCA members to view the March Webcast

The PSR NN/LM sponsored 4 sites in the MLGSCA region for members to view the April Webcast

1. Southwest College of Naturopathic Medicine
2. Arizona Health Sciences Library - Tucson
3. Norris Medical Library, University of Southern
4. University of California Los Angeles, UCLA Biomedical Library

In the 2015/2016 - MLGSCA will revisit model of having its own CEs.

Laura Stubblefield asked about host sites in the San Diego area and Danielle responded that there was never a response when a call was put out. Asked MLG San Diego members to find a location and request viewing site in San Diego.

### **Membership – Lori Tagawa & Sunny McGowan**

MLGSCA won Chapter of the Year award for the second straight year.

Membership decreased significantly. This year 162 members. In 2014 there were 205 members. Survey monkey was done as to why decrease in membership. The membership co-chairs looked through the records from 2011-2014 to see which members had not renewed in 2015. Determined there was 177 people who were once members during that time frame and who are not members now. They sent out a three question survey to those folks. Question 1: Why did you choose not to renew membership? Question 2. What change(s) would you most improve? Question 3. You contact info for MLGSCA?

There was a 25% response rate. 30 responded. 14 people actually renewed on spot. Most of the reasons why people didn't renew their membership was that they retired or they no longer worked in the medical library field. One-fourth of them don't work in the region anymore. Some of the general themes more CME, more CE workshops, more in person meetings, more meet 'n greets, more communication and collaboration with members, more resources to develop career. Survey will run until the end of May 2015.

Will follow up with the 30 members that said to contact them and use results of survey to improve on things and hopefully the 30 members will come back.

Question was asked if there was a discount. No discount \$35.00 flat rate for everyone.

Might want to investigate way to hone in on student members and get them involved as they tend to join for the first year and retirees say they will stay involved but often don't.

**Finance Irene Lovas – No Report**

**NN/LM PSR Rep. Irene Lovas - Defer to Alan Carr**

**Exchange Committee – Monique Liston**

**No Report see MLA Annual Report on MLG Website**

**Government Relations/By-Laws - Kristyn Gonnerman**

**No Report see MLA Annual Report on MLG Website**

**Old Business**

- Quint Meeting 2014 Final Report (Rebecca Birr)
- 2014 Quint Meeting earned \$972.98 + seed money \$2,000.00 deposited Bank of America
- New MLGSCA Officers effective July 1<sup>st</sup>, 2015
  - President-elect – Bryan Nugent
  - Treasurer- Gloria Arredondo
  - Secretary – Sunny McGowan
  - Chapter Council Rep. - Annie Thompson
  - Chapter Council Alternative - Hal Bright
  - MLGSCA Nominating Committee Amy Chatfield and Norma Layton

**New Business**

**Merger with NCNMLG**

Brought by Stephen Kiyoi of NCNMLG to Danielle and Kathleen, which was brought to MLGSCA Advisory Council.

Stephen advised that he had already gone to MLA and notified them. We asked Angela Dixon if Chapter Council needs to know that this is being done and was told by Stephen that MLA HQ was notified and that was all he needed to do.

Brought to MLGSCA A/C and now back in the hands of MLGSCA and putting it on table that NCNMLG wants to merge with us. This will entail a lot of work with committees, monies. One reason our financial books need to be in order before anything like this happens. We have a lot more \$\$ than they have. They have 63 member in northern California and Nevada. FAQs of pros and cons of merger. They came to us, we did not seek them out.

Stephen contacted Kathleen and Danielle and said Pittsburgh went through a similar thing and merged with the Mid-Atlantic Chapter. Stephen contacted MLA HQ and folks from the MAC Chapter to see how that process went. If Northern California group wants to merge with our group, what would that entail? What kind of approval would be needed? Who needs to be notified? Stephen didn't tell MLA we are going to do this. He was investigating how it would work. How do you go about this if it happens?

Alan Carr said Stephen and NCN executive board (which is about seven people) notified them that this merger was being considered and was met with little or no resistance by the NCN members. Brought it up to MLGSCA and it was felt that we would just say come on in instead of asking questions? First time Kathleen heard about this merger was when she was first approached at Quint meeting by Rikke Ogawa and so brought it up to MLG members who were at the MLG business meeting at Quint. Had to put brakes on. Not a done deal, in reality, what is the benefit for us? FAQs were put together by Stephen and Danielle edited for an MLG centric FAQ. What do our Bylaws say? What happens to the monies? If it happens, not happening this year. Need to find out what it entails and that everyone has to vote on it. Alan suggests get a feel for what A/C has to say about this and then put it out membership as to what kind of feedback is given.

Danielle said that when it was brought up to A/C a suggestion of a task force needs to look into how exactly this is going to work. Julie Kwan suggests that the legal aspect of this needs to be addressed especially in regards to our bylaws.

Is there a way that we can work with them where we can be productive and invigorating to our members as well. A lot more is involved in a merger and it will be brought up to the A/C.

#### **Hiring and vetting of bookkeeper**

Vetting one bookkeeper, had two others to review. A/C voted for \$200 per month. Does the bookkeeper need to be in AZ or CA? Are there regulations to where the bookkeeper is, don't think so but should be familiar with the MLGSCA process for both states.

#### **New membership software coming – Wild Apricot**

#### **New website**

Webmaster Tim Ream leaving

Need a new webmaster, do we want to hire someone?

*Joomla!* Is the new MLG website going to work with MLA's *Socius*

#### **2016 Joint Meeting, Stanford University, Palo Alto, CA, Jan 21-23, 2016**

There is no lodging, no discounts.

#### **MLGSCA Strategic Plan**

Have to come up with a Strategic plan for our Chapter. There is a MLA handout asking all of the sections to come up with their 1-3 multi-year goals and strategies to achieve these goals.

Making a goal that is important. Focus the year on one goal.

Any ideas?

Suggestions include:

Membership

Digitizing records, how far back do we want to go?

#### **Adjournment 6:15pm**

Motion to adjourn Julie Kwan

Motion seconded: Alan Carr